

Approved 9/20/2021

DRAFT
BINGHAM TOWNSHIP
REGULAR MEETING MINUTES
August 16, 2021 7pm

1. CALL TO ORDER

Supervisor Midge Werner called the Bingham Township Board Meeting to order at 7pm at the Bingham Township Hall, on Monday, August 16, 2021, a zoom meeting.

2. ROLL CALL- QUORUM PRESENT

Present: Midge Werner, Kathy Morio, Sandra Grant, Todd Stone, Jeff Layman

Absent and excused: None

Staff Present: Steve Patmore, Zon. Admin

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Midge Werner/moved, Sandra Grant /supported, to approve the August 16, 2021 Agenda as amended; moving Lee Point Road Possible Drainage District Update from Supervisor Report to Old Business.

5. CONFLICT OF INTEREST

None

6. APPROVAL OF MINUTES

a. July 19, 2021

Todd Stone/moved, Jeff Layman/supported, to approve the July 19, 2021 Meeting Minutes, motion passed.

b. May 4, 2021 Special Meeting Minutes

Sandra Grant/moved, Jeff Layman/supported, to approve the May 4, 2021 Special Meeting Minutes, motion passed.

7. PUBLIC COMMENT

No public comment.

8. OLD BUSINESS

a. Lee Point Road Possible Drainage District Update

Midge Werner/moved, Sandra Grant/supported, motion to withdraw from consideration of the request to file a petition to form a drainage district. 5 Yes, 0 No. Motion passed.

Susan Darnold said they have already met with Brendan Mulan, Road Commission Manager, and discussed new ideas and shared more background information with regards to the culvert.

Midge Werner commended the Lee Point Road residents for their cooperation and patience.

9. NEW BUSINESS

John Popa, Road Commission Presentation.

Presented board with a report of road commission projects, equipment, work force and staff, miles of roads maintained, road infrastructure maintenance activities, Paser ratings, and budget information. Report of road commission expenditures by township. Bingham township should request roads to repair. Midge Werner said Bingham township participated in Cummins Road and Lee Point Road repair recently. John Popa said Bingham Road that ends at Grand Traverse Bay, by Boughey Park, by state law, people have a right to access the water at the road end; not a place to swim though. There is very limited parking along Bingham Road near Boughey Park. Midge Werner, said Bingham township is working with MDOT to post another sign showing that another launch is located nearby. Lake Leelanau DNR boat launch, at Bingham Road, is a snarly mess with regards to parking. John Popa said the township can request the road commission for no parking signs along Bingham Road to help eliminate the congested parking on one side of Bingham Road. John Popa said the road commission is here to help.

10. COMMITTEE, STAFF AND OFFICERS REPORTS

a. Parks & Recreation -

Todd Stone said the Parks & Recreation Committee is working on signage for the parks; sub committees have been formed to work on cost, size, verbiage, etc for signs at parks. Oak tree at Boughey will remain, seems healthy for now. Audience member mentioned tree branches hanging over Hendryx Park boundary; branches may need trimming. Park Committee received a request from Nancy Popa, who is working with a group, to plant native species flowers at several township parks.

Todd Stone/moved, Sandra Grant/supported, to approve plantings of native plant species at Hendryx and Boughey parks by Nancy Popa and her group. 5 Yes, 0 No. Motion passed.

b. Buildings and Grounds Committee

Large pine tree at the township, by the berm, snapped off during recent storm and landed in the parking lot. Another tree from the woods landed in the parking lot. Midge Werner contacted Mark Groesser to cut and chip the downed trees at the township and also

cut and chip tree branches at Bingham Cemetery. Mark Groesser submitted a bill of \$700.00 for his service.

Large maple tree at Maple Grove cemetery needs attention. May need large limb or entire tree removed. Deering's submitted a bid of \$4,200 to remove the whole tree. At the township hall, the bottom of the snapped off pine tree should be removed. The pine tree may have some lumber/log value. Deering's submitted a bid of approximately \$1,200.00 to take down the snapped off pine tree. Waiting to see if receive a bid from Parshall tree service.

Sandra Grant moved/ Jeff Layman supported, to authorize Midge Werner, supervisor, to decide what tree service bid to accept. 5 Yes, 0 No. Motion passed.

c. Cemetery Committee

See above Buildings and Grounds

d. Zoning Administrator/STR Administrator

Have issued 64 short term rental permits. Neighbor mailings going out soon. Host compliance is on line and active now. Host compliance hot line number will be on the website. Submitted his written report.

e. Planning Commission

Talking about the Master Plan. Working on the public input survey. Had a preapplication meeting regarding a business proposal for the former PDM property.

f. Fire Authority

Documents e-mailed to township board. Fire authority had a presentation from MERS.

g. Assessor's Quarterly Report (Jan/Apr/Jul/Oct) No report due this month.

h. Treasurer

Taxes are coming in. September 14th is the due date for taxes.

i. Trustees

Todd Stone, said Groesser Park plans are coming along. They are working with the DNR to develop a lease that will put the DNR property and Groesser park property together, to make a larger park.

j. Clerk -

Vendor Balance additions- C. Core, cleaning- \$50.40, Netlink bill adjustment- \$30.00, P. Whiteford, lawn mowing-\$1,344.00 and M. Groesser-tree chip/ cutting- \$700.00-bringing total Vendor balance to \$6,409.72 and Payroll of \$9,632.75 submitted for approval.

Sandra Grant/moved, Midge Werner supported, to approve the Vendor Balance of \$6,409.72 and payroll of \$9,632.75. 5 Yes, 0 No - Motion passed.

Bingham township needs a federal procurement conflict of interest policy in place in order to receive funds from the American Rescue Plan Act. MTA put this policy together for the townships to adopt.

Midge Werner/ moved, Todd Stone supported, that the township adopt the Federal Procurement Conflict of Interest policy as presented. 5 Yes, 0 No. Motion passed.

k. Supervisor

Midge Werner feels that the Zoom meetings, due to the uptick in the virus numbers, should continue. The board feels it is a good service for the residents, at this time. Jordan Fehrenbach, zoom coordinator, said he would be interested in continuing to provide this service through the end of the year. The board feels this could continue as long as deemed necessary.

Midge Werner/moved, Todd Stone supported, that the Zoom meetings continue until deemed unnecessary. 5 Yes, 0 No. Motion passed.

11. PUBLIC COMMENTS AND ANNOUNCEMENTS

Tom Fleming, 3722 S. Lee Point Road, for clarification, no pictures of the culvert were taken because the water was too high and murky; Midge Werner said, yes that is her understanding. Mr. Fleming talked about water flowing from north to south end of the culvert; if more water going in the north end and less coming out south end, that may indicate an issue.

Cheryl Hutchinson, 3781 S. Lee Point Road, I'm located right here by the culvert; water flowing out of the south side of culvert was at about $\frac{3}{4}$; Six inches of heavy rain washed out her driveway again. The pipe is broken, it's rusted; the road commission knows it and has seen it; feels the pipe needs to be replaced.

Susan Darnold, 3742 S. Lee Point Road, our focus now should be with road commission and the culvert. Sends out emails to keep everyone informed.

12. ADJOURNMENT

Midge Werner adjourned at 8:20 pm.

Kathy Morio, Clerk